

Registering in the LUCID Packaging Register

This guide belongs to please enter yourself and holds every entry LUCID asks you for, already filled in with your own data. You do not need to look anything up.

You have to register yourself

Section 9 of the German Packaging Act requires every producer to register in person. This one task may not be carried out by a service provider, not even by us. Everything else we handle for you. It takes about 15 minutes once, and registration is free of charge.

Fields marked with a red asterisk * are mandatory

Without them the registration cannot be submitted. All other fields are optional. In the tables below, the left column is the field name in LUCID and the right column is what you enter there.

Part 1: Create your login

1 Create your login

Open lucid.verpackungsregister.org and click the link that starts the registration. You can also open the page directly:

lucid.verpackungsregister.org/Hersteller/Registrierung/Teil-1

The page is headed “Create login”. Cookies must be allowed in your browser, otherwise the form cannot be submitted.

Switch the portal to English

LUCID is available in German and English only. The switch is in the top right corner. This guide uses the English field names, so keep the portal in English. In German the fields are named differently and the guide will no longer match.

Section “Producer data”

* Fields marked in red are mandatory.

Name (company name) *	please enter yourself
Language of e-mail communication *	English

Section “Designated person”

The designated person is the person who confirms on behalf of your company that the data is true: the owner, a board member, a managing director, an authorised signatory or an employee holding power of attorney.

* Fields marked in red are mandatory.

Salutation *	the options are Mr, Mrs and Diverse
Academic title	only if applicable: Prof. or Dr.
First name *	your first name
Surname *	your surname

Section “Login data / contact person”

The contact person is the person who works with the registration in the portal. LUCID offers 2 radio buttons. If the contact person is the same person you just entered as the designated person, choose “The contact person is the same person as the designated person.” If it is someone else, choose the second option and additionally enter that person's salutation, first name and surname.

* Fields marked in red are mandatory.

Login e-mail address *	please enter yourself
Login e-mail address (repetition) *	the same address once more
Password *	choose it yourself, rules below
Password (repetition) *	the same password once more

The password must satisfy all 7 rules:

- at least 8 characters
- at least 1 capital letter
- at least 1 small letter
- at least 1 number
- at least 1 special character
- no repetitions such as 12312312
- no common password such as password123

Finally click “Click to start verification” in the “Anti-Robot Verification” and then the “Create login” button. The page “Thank you!” appears.

2 Confirm the activation e-mail

LUCID sends an e-mail to the address you just entered as your login address. Open it and click the link “Activate login”. The page “Activate login” appears with the confirmation and the button “Log in”.

Subject	LUCID: activation link
Sender	Zentrale Stelle Verpackungsregister, no-reply@email.verpackungsregister.org

You have 24 hours for this

If you do not click the link within 24 hours, LUCID deletes the login again. The link also works only once. Check your spam folder as well. If the e-mail does not arrive at all, log in and request a new one with the button that sends the link again.

3 Log in

Log in with your login e-mail address and your password:

lucid.verpackungsregister.org/login

You have 7 days for this

From creating the login you have 7 days for the application.

Part 2: The application in 4 steps

The application runs over 4 pages. At the top you see an arrow bar with the 4 names: Master data, Details about the packaging, Brand names, Summary. The 4 steps on the following pages carry the same names. At the bottom of each page you click "Next".

1 Master data

At first only a single field appears

At first LUCID shows only the field "Country". Only after you have chosen your country does the portal reveal all further sections. This is not an error.

* Fields marked in red are mandatory.

Country *	please enter yourself
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The section "Producer data" then appears with your address. Postbox numbers instead of street and house number are not permitted.

* Fields marked in red are mandatory.

Postcode *	please enter yourself
City *	please enter yourself
Street *	please enter yourself
House number	not mandatory. If your country has no separate house number, put it into "Street".
Address addition	not mandatory. Examples: floor, building, unit, c/o.

For postcode, city and street LUCID opens suggestion lists. For addresses outside Germany they show "No data". Simply type your entries.

LUCID asks for the telephone number in 3 separate fields. The international code does not adapt to your country automatically, so check it.

* Fields marked in red are mandatory.

International telephone code *	please enter yourself
Telephone area code *	please enter yourself
Telephone number *	please enter yourself

Next comes the section “VAT number / taxpayer reference number”. LUCID requires one of the two. You do not have a VAT number, so click the link “If you do not have a european VAT number, click here to go to the national taxpayer reference number entry.” The VAT number field then loses its asterisk and the 2 fields for the taxpayer reference number appear.

* Fields marked in red are mandatory.

Type of taxpayer reference number *	choose the entry for your country from the list, for example “(PL) Numer Identyfikacji Podatkowej”. If your country is missing, choose “Other”.
Taxpayer reference number *	the taxpayer reference number under which your company is registered in its home country

Next comes the section “National identification number”. The type is preselected according to your country, so just check that it is correct.

* Fields marked in red are mandatory.

Type of national identification number *	please enter yourself
National identification number *	please enter yourself
Authority	not mandatory. Name of the body that issued your identification number.

Section “Recovery contact(s)”

Here you enter a second e-mail address and the person it belongs to. If you lose your password and the access to your login address, this contact is the only way back into your registration.

Salutation	Mr, Mrs or Diverse
Academic title	not mandatory. Only if applicable: Prof. or Dr.
First name	first name of that person
Surname	surname of that person
E-mail address	You did not give us one. Enter a second e-mail address of your company.
E-mail address (repetition)	the same address once more

The second address must differ from your login address in Part 1. The button “Add recovery contact” lets you enter further ones.

Section “Authorised representative”

Enter our representative ID in the field “Authorised representative”. From the 4th character the entry “R&R Vivendi” appears below. Click it, you do not have to type the full number.

Our authorised representative ID

You receive it with our order confirmation

LUCID then fills the grey fields below with our data. Check them:

Authorised representative	R&R Vivendi
Authorised representative's ID	You receive it with our order confirmation
E-mail address	rep@rr-vivendi.de
Company name	R&R Vivendi
Name	Mr Roman Rötting

Only now does the block “Statements” with 2 checkboxes appear below. Both are mandatory once you have entered an authorised representative:

- The 1st checkbox confirms the appointment in writing and in German. It applies: you signed the power of attorney in German with a qualified electronic signature.
- The 2nd checkbox: “I have not appointed any party other than the aforementioned representative.” This also applies as long as you have no second representative.

Do not skip this section

LUCID marks it as optional and the application can be submitted without it. If the entry is missing, LUCID does not show that we represent you, and we cannot confirm the appointment. You can add the entry later, but you have to go back into the portal for it.

Section “Optional data”

At the end of this step LUCID asks for previous registration numbers, your sectors and your sales channels. All of it is voluntary and you may skip the section. If you were registered before, enter your previous registration number, which avoids a duplicate entry.

Then click “Next”.

If LUCID cannot verify your VAT number, a window appears saying the automatic verification was unsuccessful. This is not an error, you can continue with the application. The register agency reserves the right to check later. Check your number, and if it is correct click “Continue to details about the packaging”.

2 Details about the packaging

The page is headed “What packaging do you place on the German market?”. You see 8 checkboxes in 2 groups, one of them greyed out. For shipping to private consumers in Germany exactly one choice is correct, in the group “Packaging subject to system participation”:

- ☒ **Retail, grouped and shipment packaging that typically accumulates as waste with private final consumers / comparable sources of waste generation after use, and service packaging**

Leave the other 7 checkboxes empty unless one of them applies to you. They cover deposit bottles, commercial packaging, hazardous contents, transport packaging and reusable packaging.

If you also ship to business customers, additionally select “Packaging that does NOT typically accumulate as waste with private final consumers”. For single-use beverage packaging subject to deposit please talk to us first.

3 Brand names

The page is headed “Which brand names identify your packaging?”. Below it is an empty table. You enter each brand name separately using the button “Add brand name”. The window holds a single field, then you save with “Save” or add the next one right away with “Save and add another”.

Enter every name under which your packaged goods are sold in Germany, including umbrella brands and shop names on marketplaces. At least one entry is mandatory. If you have no brand, enter your company name.

* Fields marked in red are mandatory.

Brand name * **please enter yourself**

Enter only your umbrella brands, no sub-brands. Do not enter type designations, quantities or product descriptions. Also do not enter brands of trading goods you sourced within Germany and merely resell.

4 Summary and submission

LUCID shows all your entries once more. Next to each section is an “Edit” button that takes you back. Check the section “Authorised representative” in particular: it must read “R&R Vivendi”. If it reads “No”, no representative is entered. Your address appears here under “Contact data”.

At the very bottom you tick 3 boxes, all 3 are mandatory:

- “I am not an authorised third party according to § 35 VerpackG.” This applies to you, because you are registering yourself.
- “I am fulfilling my take-back obligations through participation to one or more systems or one or more sector-specific solutions.” This applies, we report your volumes to a dual system.
- “I hereby declare that the data I have provided in the application are true (§ 9 section 2 number 7 VerpackG).”

Then click “Submit”. That completes your part in the portal.

Part 3: Send us your registration number

The register agency confirms your registration by e-mail. It contains your registration number: the letters DE and 13 digits. You can also find the number at any time in your LUCID account. Without this number we cannot confirm the appointment in the register.

Send your LUCID registration number (DE + 13 digits) to

info@rr-vivendi.de

Forward the e-mail from the register agency to this address and add your order number from your order confirmation. We confirm the entry within one working day.

What happens next

We confirm the appointment in our register account. From then on we are your official contact towards the German authorities. We report your packaging volumes to the dual system and to LUCID, keep track of your deadlines and store the records.

After that we need only one thing from you, once a year: your actual packaging volumes in kilograms. We will write to you in good time.

What will be visible in the public register

After registration the register agency publishes your name, address and contact data without the e-mail address, your VAT or taxpayer reference number, your registration number, the date of registration, your packaging details and your brand names. This is required by law.

This guide is general information and not legal advice. The field names reflect the state of the portal in August 2026. If you have questions, reach us at info@rr-vivendi.de or +49 5922 8070855.

Your personal version of this guide

This is the general version, free to share. As a rep-germany.de customer you receive the personal version with our order confirmation: every field already filled in with your company data, together with our authorised representative ID for the register. You can appoint us online in a few minutes:

rep-germany.de/en/order/

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